



**DELAWARE HEALTH  
AND SOCIAL SERVICES**  
DIVISION OF MANAGEMENT SERVICES

*"DMS - Serving Those Who Serve Delaware"*

September 13, 2010

Ms. Amy Ferraro, Associate Manager  
Public Consulting Group, Inc.  
148 State Street, 10<sup>th</sup> Floor  
Boston, MA 02109

Dear Ms. Ferraro:

The Delaware Department of Health and Social Services is in receipt of your recent bid submission in response to HSS-10-087. Your bid has been chosen by the selection committee as the most responsive submission, and the Department would like to enter into contract negotiations with your firm.

Our expectation is to simply amend your firm's recently executed contract in response to HSS-10-069, to add services relative to this engagement.

Your contact for this process will be Harry B. Roberts, Department Controller. Mr. Roberts and his staff will also manage the engagement. Your divisional contact for programmatic issues will be Valerie Smith, Chief of Administration, DDDS.

Mr. Roberts will be in contact with you to begin the process shortly.

Sincerely,

Robert J. James  
Budget and Program Analyst  
DMS/DHSS

Valencia L. Beaty, Director  
Harry B. Roberts  
Valerie Smith  
Bruce Krug